

WCPS DISTANCE LEARNING MEAL DISTRIBUTION PLAN

Beginning September 8, 2020:

1. All ten WCPS school cafeterias will be in operation to provide both breakfast & lunch.
2. National School Lunch Program will be in effect: students will have three pay options for purchasing a meal: free; reduced; full pay.
3. WCPS students will have a two week menu provided in advance beginning August 31st. This two week menu will repeat itself every two weeks as the student meal offerings of WCPS during distance learning.
4. Students will have two options for meal service: meal pick up at their home school cafeteria OR pre-order of meal(s) for bus stop delivery through their home school.
5. Meal Pick Up option: students will be given a designated time & location for them to arrive at their home school and purchase a daily breakfast and/or lunch. (10:30-12 noon daily)
6. Pre-order service option: students will contact their home school office up to one week in advance of expected meal delivery and no later than noon Thursday of the week before expected delivery. Upon contact to their home school, students will identify their meal order for any days for the coming week. Pre-orders will be taken one week at a time. The school will record the pre-order request and forward to the cafeteria by Friday morning of the week before delivery is expected. *Buses will begin loading food at 9:30 a.m. daily and begin delivery shortly thereafter. Reminder: route delivery times will be determined based on volume, traffic, weather, etc.

(For example, a two week menu will be provided to students on Monday, August 31st; students will place their pre-order by noon Thursday, September 3rd for the two week period of September 8-18; school administration will forward all student pre-orders to their cafeteria staff on the morning of Friday, September 4th; Each day, beginning September 8th, bus drivers will pick up pre-ordered meals and deliver to students along their bus route; meal drop off will be the student's assigned bus stop).

7. Students who are reduced pay or full pay will need to deposit meal money in person at their home school or via MySchoolBucks.com in advance of the meal delivery. Students pre-ordering a meal will have their account charged daily and upon receipt of the meal. *Buses will not carry money and will not be responsible for collection of meal monies.*
8. All student's will be fed under current WCPS payment guidelines:
 - A. The student's parent/guardian will be notified when a student's cafeteria account has a negative balance.
 - B. The school office will notify parent/guardian of low or negative balances via either School Messenger alerts, letters sent home with student, and/or telephone calls.
 - C. Notifications to parent/guardian will include the amount of unpaid meal charges, expected payment dates, and where to go for questions or assistance.
 - D. The consequences of non-payment will be determined on a case-by-case basis.
 - E. The charge policy is on our website and included in the free and reduced meal application packet.

Updated: August 18, 2020